



# MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

An Accredited Local Public Health Department

[www.mmdhd.org](http://www.mmdhd.org)

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(989) 224-2195

**GRATIOT**  
Branch Office  
151 Commerce Drive  
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**MONTCALM**  
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Stanton, MI 48888-9702  
(989) 831-5237

**ADMINISTRATIVE OFFICES**  
615 N. State St. Ste. 2  
Stanton, MI 48888-9702  
(989) 831-5237

**MARK W. (MARCUS) CHEATHAM**  
Health Officer

**JENNIFER MORSE, MD**  
Medical Director

## POSITION OPENING

### Community Health and Education Division Supervisor, Full-time Position Mid-Michigan District Health Department

**Job Posting Date: January 11, 2018**  
**Application Deadline: January 26, 2018**

The Mid-Michigan District Health Department is a three-county district health department covering Clinton, Gratiot and Montcalm Counties and has an opening for a **full-time Community Health and Education Division Supervisor** to provide public health services based on the core competency and essential functions of public health. This position is based in our Montcalm Branch Office location in Stanton but will be expected to work district-wide. This position will work under the supervision of the Community Health and Education Division Director.

#### General Description of Responsibilities:

This individual supervises program staff and participates in program/clinic management, administration, implementation, and evaluation. The supervisor also participates in the development, implementation and evaluation of Department program policies, procedures and protocols in the area of Community Health & Education Services. This person also participates in the daily oversight of the operation of assigned programs following the goals, objectives, policies and procedures, and standards of the Mid-Michigan District Health Department and appropriate State agencies.

#### Qualifications:

- Bachelor's degree in Nursing, Health Education, or related health field from an accredited institution.
- Considerable experience in public health; not less than five years working in the field of Community Health & Education and have demonstrated leadership experience in public health.
- Possession of a current license to practice as a registered nurse in Michigan.
- Possession of a valid Michigan vehicle operator's license, own transportation and ability to travel as required.

Annual Salary Range – \$53,851 - \$65,728

Qualified applicants may submit a cover letter and resume along with a completed employment application that may be downloaded from our Agency website at [www.mmdhd.org](http://www.mmdhd.org) under – About MMDHD/Employment and send to: Mid-Michigan District Health Department, Attn: Human Resources, 615 N. State St., Suite 2, Stanton, MI 48888 or e-mail: [hr@mmdhd.org](mailto:hr@mmdhd.org) by January 26, 2018. EOE.

*Your Public Health Team,  
Connecting with our Communities to Achieve Healthier Outcomes.*