MID-MICHIGAN DISTRICT HEALTH DEPARTMENT

An Accredited Local Public Health Department www.mmdhd.org

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MARK W. (MARCUS) CHEATHAM
Health Officer

JENNIFER MORSE, MD
Medical Director

BOARD OF HEALTH
George Bailey
Bruce DeLong
Betty Kellenberger
Tom Lindeman
Sam Smith
Dwight Washington, Ph.D.

BOARD OF HEALTH
ORGANIZATIONAL MEETING
At
Mid-Michigan District Health Department
Montcalm County Administrative Office, Conference Room A
Stanton, Michigan

Wednesday, January 24, 2018
9:00 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

Pledge of Allegiance

No Finance Committee Meeting; topics considered at the Organizational Meeting.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

1.

Note: Traditionally, the Board of Health (BOH) has directed the Health Officer to open the Organizational Meeting. Once election of a Chairperson is complete, the meeting is turned over to the Chairperson.

B. ELECTION OF OFFICERS FOR 2018:

1. Chairperson

2. Vice Chairperson

C. APPOINTMENTS TO THE BOH FOR 2018:

1. Appointment of BOH Secretary

Note: Traditionally, the position of Executive Administrative Assistant is appointed to serve as the Board Secretary and designated to post public notices for the Board.

2. Appointment of BOH Standing Committees, Chairpersons, and Membership Assignments for 2018 – **Included.**

a. Review and Update MMDHD Bylaws – **Included.**

b. Finance Committee

c. Personnel Committee

d. Program Committee

3. Appointments of BOH Representatives to External Organizations and Associations, Assignments for 2018

a. Mid-Central Coordinating Committee

b. Michigan Association for Local Public Health (MALPH)

c. Well and Septic Stakeholder Committee

4. Appointment of BOH Representatives to Internal Committees for 2018

a. Quality Vision Action Team (QVAT)

b. Rebranding Committee

D. CONSENT ITEMS:

1. Meeting Minutes

a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held December 11, 2017 – **Included.**

b. Mid-Michigan District BOH Regular Meeting held December 20, 2017 – **Included.**

c.

2. Communications

a. Email message dated January 5, 2018 to Cindy Partlo from Penny Goerge, Executive Secretary, Clinton County regarding Clinton County BOH appointments for 2018 – **Included.**

b. Letter dated January 9, 2017 to Mid-Michigan District Health Department (MMDHD) from Angie Thompson, Gratiot County Clerk regarding Gratiot County BOH appointments for 2018 – **Included.**

c. Letter dated January 11, 2017 to Marcus Cheatham from Bob Clingenpeel, Montcalm County Controller/Administrator, regarding Montcalm County appointments to the BOH for 2108 – **Included.**

d. Letter dated January 18, 2018 to Dr. Marcus Cheatham from James (Matt) Gamble, Drinking Water and Municipal Assistance Division, Michigan Department of

Environmental Quality regarding MMDHD's Annual Self-Assessment of the Private and Type III Public Water Supply Program for FY 16/17 – **Included.**

e.

E. PUBLIC COMMENTS:

F. BRANCH OFFICE EMPLOYEES:

G. COMMITTEE REPORTS:

1. Finance Committee

   a. MMDHD's Expenses for December 9, 2017 through January 19, 2018 – **Included.**

   b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for December 2017 – **Included.**

   c. Montcalm County Appropriation Shortfall, FY 17/18 – **Included.**

   d.

2. Personnel Committee

   a.

3. Program Committee

   a.

4. Mid-Central Coordinating Committee

   a. Schedule Meeting to Discuss Funding for Epidemiological Services

   b.

H. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D.

1. Dangers From Cold Weather – **Included.**

2. Influenza Update – **Included.**

3. Hepatitis A Update – **Handout.**

4.

I. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D.

1. Quarterly Service Report, First Quarter FY 17/18 (October 1, 2017 through December 31, 2017) – **Included.**

2. FY 17/18 Client Satisfaction Survey, First Quarter (October 1, 2017 through December 31, 2017) – **Included.**

3. National Association of County and City Health Officials (NACCHO) 2018 Annual Conference, *Unleashing the Power of Local Public Health,* July 10-12, 2018, New Orleans, Louisiana, http://www.nacchoannual.org/

4.

J. OLD BUSINESS:

1.

K. NEW BUSINESS:

1. Adoption of Proposed 2018 BOH Finance Committee and Regular Meeting Schedule – **Included.**

2. Maternal Infant Health Program (MIHP) – **Handout.**

3. Michigan's Premier Public Health Conference, October 9-11, 2018, Bay City, Michigan – **Included.**

4. Emerging Issues

   a.

L. LEGISLATIVE ACTION:

1.

M. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, December 2017
2. Staffing Report

N. RELATED NEWS ARTICLES AND LINKS:

1. MMDHD news articles available online at http://www.mmdhd.org/?q=node/133
2.

O. AGENCY NEWSLETTERS:

1.