



**MID-MICHIGAN DISTRICT HEALTH DEPARTMENT**  
An Accredited Local Public Health Department

[www.mmdhd.org](http://www.mmdhd.org)

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**MARK W. (MARCUS) CHEATHAM**  
Health Officer

**JENNIFER MORSE, MD**  
Medical Director



**BOARD OF HEALTH**  
George Bailey  
Bruce DeLong  
Betty Kellenberger  
Tom Lindeman  
Laura McCollum  
Ken Mitchell

**BOARD OF HEALTH  
REGULAR MEETING**  
at  
Mid-Michigan District Health Department  
Clinton County Branch Office  
St. Johns, Michigan

Wednesday, August 26, 2015  
10:00 a.m.

MINUTES

*We take action to assure the health and well being of our community and the environment  
by responding to public health needs and providing a broad spectrum  
of prevention and educational services.*

**Members Present:** Tom Lindeman; Betty Kellenberger, Vice Chairperson; Laura McCollum (*arrived at 10:55 a.m.*); George Bailey; Ken Mitchell; and Bruce DeLong, Chairperson

**Members Absent:** None

**Staff Present:** Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cindy Partlo, Board Secretary; Jennifer Morse, M.D., Medical Director

**Staff Absent:** None

**Guests:** Janea Near, Public Health Representative (PHR) I; Sarah Doak, Community Health and Education Division Supervisor; Peggy Fox, Public Health Nurse (PHN) II; Tracy Hartman, PHR II; and Nicole Montgomery, WIC Peer Counselor

B. DeLong, Chairperson called the regular meeting of the Mid-Michigan District Board of Health (BOH) to order at 10:01 a.m., on Wednesday, August 26, 2015, at the Clinton County Branch Office of the Mid-Michigan District Health Department (MMDHD), St. Johns, Michigan.

Pledge of Allegiance was led by B. DeLong.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

M. Cheatham requested that item E. 2. a., “Legal counsel update regarding ongoing negotiations with the Michigan Nurses Association (MNA) and to deliberate concerning strategy and negotiation of collective bargaining agreement” be moved to the last order of business as the Board will need to go into closed session at that time.

**Motion made by T. Lindeman and seconded by G. Bailey to approve the Agenda as amended. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held July 13, 2015
- b. Mid-Michigan District Board of Health Regular Meeting held July 22, 2015
- c. Mid-Michigan District Board of Health Personnel Committee Meeting held August 21, 2015

**Motion made by K. Mitchell to accept and place on file Meeting Minutes B. 1. a. through c. Motion seconded by B. Kellenberger. Motion carried.**

2. Communications

- a. Letter dated July 9, 2015 to Marcus Cheatham, Ph.D. from Carrie Tarry, Manager, CASH Section, Michigan Department of Health and Human Services regarding funding for school-based Hearing and Vision Programs.

M. Cheatham explained that the Michigan Department of Health and Human Services (MDHHS) redistributed funding for the hearing and vision program. Due to this redistribution, the agency will receive a funding increase for these programs through FY 17/18. M. Bowerman explained why the redistribution occurred and why the agency received an increase while other health departments received a decrease.

**Motion made by B. Kellenberger to accept and place on file Communications B. 2. a. Motion seconded by K. Mitchell. Motion carried.**

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: M. Cheatham stated that employees were attending today to satisfy requirements of their orientation. He briefly summarized the role of the Board of Health. Introductions were made.

E. COMMITTEE REPORTS:

1. Finance Committee – Tom Lindeman, Chair

- a. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for July 2015

**Motion made by T. Lindeman to approve and place on file the Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for July 2015. Motion seconded by G. Bailey. Motion carried.**

- b. Mid-Michigan District Health Department's Expenses for July 11 through August 7, 2015

**Motion made by T. Lindeman to approve payment of the Mid-Michigan District Health Department's Expenses for July 11 through August 7, 2015, totaling \$407,404.04. Motion seconded by B. Kellenberger. Motion carried.**

- d. County Appropriations

M. Cheatham stated that the Board of Health approved a 2% increase in county appropriations. There is some concern that not all of the counties will be able to fund a 2% increase and there is also continuing discussions surrounding the Intergovernmental Agreement. Therefore, the 2% increase will not be requested for the next Fiscal Year. Marcus stated that due to variances already for the next fiscal year, such as the additional hearing and vision funding, the health department could survive on flat funding of the appropriations. He reported that the Finance Committee members suggested he call a meeting with the three County Administrators to discuss the Intergovernmental Agreement to ensure all have the same understanding of the formula and to begin working on an increase for the health department budget.

- e. Flu Shots for County Employees

**Motion made by T. Lindeman and seconded by B. Kellenberger to approve waiving the \$20 administration fee for county employees receiving the influenza vaccine if private pay insurance does not cover the cost. Motion carried.**

3. Program Committee – Laura McCollum, Chair – No topics.

4. Mid-Central Coordinating Committee – Tom Lindeman, Vice Chair

F. MEDICAL DIRECTOR'S REPORT: Jennifer E. Morse, M.D., Medical Director

1. Tobacco 21

Dr. Morse reported on a promising strategy to reduce smoking and other tobacco use among youth – raising the minimum legal sale age for tobacco to 21 years. She reviewed proposed Resolution 02-2015 in support of Recognition to Raise the Minimum Age of Legal Access to Tobacco Products in Michigan to Age 21 and requested the Board of Health adopt the Resolution. She discussed the science behind increasing the legal sale age for tobacco to 21 years. After a lengthy discussion, there was some opposition to the recommendation surrounding a person becoming an adult at the age of 18 rather than 21. Dr. Morse and M. Cheatham stated that the science behind the proposed resolution was sound and proven to save some young adults from starting tobacco use, as tobacco companies heavily market to teens and young adults. She encouraged the Board of Health to support the resolution.

2. E-Cigarettes

Dr. Morse also explained the growing concern regarding the adverse health impacts for users and bystanders (“secondhand vaping”) associated with e-cigarettes. Some individuals that vape use other products, such as synthetic cannabis, which can cause seizures and comas in some individuals.

She recommended that the BOH adopt the following Monthly Healthy Living Recommendation for the month of September:

1. *Please consider supporting the signing of Resolution 02-2015 to support Tobacco 21 policies in Michigan (attached) and encourage your legislatures to support this as well.*
2. *E-cigarettes should be included in smoke-free laws to protect non-users from possible harm caused by exposure to e-cigarette emissions. States should prohibit e-cigarette sales to minors. Many experts feel this is best done by refining the definition of tobacco products to include e-cigarettes. States should apply the same sales restrictions to e-cigarettes that they apply to cigarettes, such as requiring a government-issued photo ID before sale, permitting sales only in face-to-face transaction and requiring that e-cigarettes be kept behind the counter and not in self-service displays. Encourage your legislatures to support this as well.*

**Motion made by B. Kellenberger to adopt Resolution 02-2015, Recognition to Raise the Minimum Age of Legal Access to Tobacco Products in Michigan to Age 21. Motion failed for lack of support.**

**Motion made by G. Bailey to take no action on Resolution 02-2015. Motion seconded by T. Lindeman. Motion carried.**

**After discussing potential changes to the Medical Director's BOH recommendation, motion made by K. Mitchell and seconded by T. Lindeman to adopt the Medical Director's BOH Monthly Healthy Living Recommendation for September regarding e-cigarettes only (section 2). Motion carried.**

G. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D., Health Officer

1. 2014 Mid-Michigan District Health Department (MMDHD) Annual Report

M. Cheatham stated that there were only 750 copies printed of the 2014 Annual Report and commented that the report adequately presents itself well, particularly as it relates our programs. He also noted that the report was available on the agency's website. T. Lindeman commented that the report was very tardy and added that some constituents have expressed dissatisfaction with that. He indicated the report is confusing when it comes out late as there are no date timeframes included in the report. He would like to see more dates included.

3. Michigan's Premier Public Health Conference, October 7-8, 2015, Crystal Mountain, Thompsonville, Michigan

M. Cheatham reviewed the conference brochure with the Board and mentioned that the agency would be presenting in a preconference session regarding cross-jurisdictional sharing. Currently, B. Kellenberger is the only Board member registered. He encouraged others to attend this statewide public health conference stating that those interested should contact C. Partlo.

3. Reverse Appraisal Results

M. Cheatham reviewed the Reverse Appraisal results for the leadership team with the Board, including his own personal results, noting that overall his evaluation was good. He reviewed the areas needing improvement and the areas that he improved on from last year's results. In summary, several areas for the Management Team showed improvement over last year's results, particularly in the lowest scores.

4. Health Officer Leave – August 27 through September 7, 2015

M. Cheatham informed the Board that he will be out-of-state August 27 through September 7, 2015. During his absence, B. Gouin will be the acting health officer.

H. OLD BUSINESS:

1. Annual Commissioner Forum, October 1, 2015, 11:30 a.m. at First Baptist Church, 10010 E. Carson City Rd. (M-57), Carson City

M. Cheatham reviewed the topics to be discussed at the Annual Commissioner Forum with the Board. G. Bailey stated that there was no time mentioned in the flyer and requested that "lunch will be provided" be added.

2. Watershed Monitoring Update

M. Cheatham showed a video regarding the poop sniffing dogs in Clinton County where 22 of the 25 buckets tested positive for human E.coli bacteria. The Alma College tests results were also reviewed with the Board. He reported that there are two thresholds for E.coli in water: 1) 1,000 colonies per milliliter of water is not fit for boating or fishing; and 2) 130 colonies per milliliter of water is not fit for swimming. On the Flat River, he reported that the Kent Conservation District results showed several areas were over 130 colonies per milliliter-not safe for swimming. Kent County Conservation District plans to present the test results regarding the Flat River to the Well and Septic Stakeholders group.

M. Cheatham reviewed the warning notice used by the Central Michigan District Health Department and the educational notices used by Ottawa County Health Department. G. Bailey discussed proposed language for warning signs to be posted in the Mill Pond area in Gratiot County which test results showed a pattern of consistent contamination over the recommended limit. He suggested developing a sign stating that the water may be contaminated, swimming not recommended, boating at your own risk. K. Mitchell also recommended the health department inform the local businesses that depend on the rivers for their livelihood of any action taken by the health department in notifying the public of the tainted river water(s).

4. Public Health Accreditation Board (PHAB) National Accreditation Update

M. Cheatham stated that the PHAB national accreditation report was recently received. He said the agency missed the August PHAB meeting; therefore, the agency would be considered for national accreditation in November. He reported the agency has 30 days to respond to any incorrect information within the report. Staff are meeting to review the report and will request corrections where warranted. He stated that in November, the agency could receive corrective plans of action or could be accredited.

I. NEW BUSINESS:

1. Emerging Issues

a. Naloxone

Dr. Morse explained the Red Project stating that naloxone hydrochloride (Narcan) can be used to reverse the effects of opiates. She stated that the Montcalm Center for Behavioral Health has requested her to obtain kits for use at their facility. G. Bailey stated that all first responders in Gratiot County will have the drug for use and will receive thorough training. He stated his concerns about the drug noting that the side effects can be extremely dangerous. He voiced his concern that only trained individuals should administer the drug. Dr. Morse also stated her concerns regarding the drug and cautioned that it should be used very carefully. M. Cheatham summarized that he brought this information to the Board's attention as an informational item.

b. Change in Pertussis Policy

M. Cheatham explained the Pertussis policy implemented by Dr. Graham. He stated Dr. Morse has a different approach to Pertussis within the community. She explained the proposed new Pertussis policy stating individuals diagnosed with Pertussis would be excluded from school/work for five days after starting an antibiotic, or three weeks after onset of symptoms if not being treated with antibiotics. Those refusing treatment would need to be quarantined from school/work for 21 days. K. Mitchell agreed with the revised policy and supported Dr. Morse's proposed Pertussis policy.

**Motion made by K. Mitchell and seconded by G. Bailey to support the revised Pertussis policy. Motion carried.**

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District Board of Health Action Items, July 2015
2. Staffing Report

M. RELATED NEWS ARTICLES:

1. MMDHD News Articles Available Online at: <http://www.mmdhd.org/boh-news-2015.html>
2. “St. Louis Residents Continue To Deal With Velsicol Health Impacts”, *Central Michigan University (CMU) Public Radio News*, July 27, 2015, <http://goo.gl/6RSWxQ>
3. “Input Sought On Community Health Needs”, *Lansing State Journal*, August 6, 2015, <http://www.lansingstatejournal.com/story/sponsor-story/mclaren-greater-lansing/2015/08/06mclaren-greater-lansing-input-sought/31154639/>
4. “Don’t Touch That Water”, *Public Health in Michigan*, MMDHD blogs at [www.mmdhd.blogspot.com](http://www.mmdhd.blogspot.com)

N. AGENCY NEWSLETTERS: None

E. COMMITTEE REPORTS:

2. Personnel Committee – Betty Kellenberger, Chair
  - a. Legal counsel update regarding ongoing negotiations with the Michigan Nurses Association (MNA) and to deliberate concerning strategy and negotiation of collective bargaining agreement

**Motion made by G. Bailey and seconded by T. Lindeman to go into closed session at 11:31 a.m. to discuss legal counsel update on ongoing negotiations with the MNA and to deliberate concerning strategy and negotiation of collective bargaining agreement. B. DeLong called for a roll call vote. G. Bailey – Yes; B. Kellenberger – Yes; T. Lindeman – Yes; L. McCollum – Yes; K. Mitchell – Yes; and B. DeLong – Yes.**

The Board returned to open session at 11:52 a.m.

**Motion made by L. McCollum and seconded by G. Bailey to authorize B. DeLong, Board Chairperson to sign the MNA collective bargaining agreement for FY 15/16 through FY 17/18. Motion carried.**

There being no further business to come before the Board, the meeting adjourned at 11:41 a.m.

Respectfully Submitted,



Cynthia M. Partlo  
Board Secretary For  
Bruce DeLong, Chairperson  
Mid-Michigan District Board of Health