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BOARD OF HEALTH:	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
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APPROVED 7/22/20

BOARD OF HEALTH
 REGULAR MEETING
 At
 Mid-Michigan District Health Department (MMDHD)
 Stanton, Michigan

Meeting held electronically through <https://join.freeconferencecall.com> due to COVID-19.

Wednesday, June 24, 2020 at 9 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: Adam Petersen, in person; Bruce DeLong, virtually; Dwight Washington, virtually; Chuck Murphy, in person; Betty Kellenberger, in person; and George Bailey (Chairperson), in person
- Members Absent: None
- Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer, in person; Melissa Selby, Director of Administrative Services, in person; Cynthia M. Partlo, Board Secretary, virtually; Liz Braddock, Director of Environmental Health (EH), virtually; Sarah Doak, Director of Community Health and Education Division (CHED), virtually; and Jennifer E. Morse, MD, MPH, FAAFP, Medical Director, in person
- Staff Absent: None
- Guests: Elisabeth Waldon, Daily News Reporter, virtually; and Janet Davis, virtually

G. Bailey, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, June 24, 2020, with some of the Board of Health members and staff participating in person at the Gratiot Branch Office, Ithaca, Michigan, and the public and some Board members and staff participating virtually through <https://join.freeconferencecall.com> due to the highly contagious COVID-19 and to assure compliance with federal, state, and local health guidance and requirements relating to the Governor’s Executive Order 2020-129.

The Pledge of Allegiance was led by G. Bailey.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by B. Kellenberger and seconded by C. Murphy to approve the Agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Mid-Michigan District Board of Health Regular Meeting held May 27, 2020

2. Communications – None

Motion made by B. Kellenberger and seconded by C. Murphy to accept Meeting Minutes B. 1. a. and place on file. Motion carried.

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: None

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chairperson

- a. MMDHD's Expenses for May 9 through June 19, 2020

Motion made by B. DeLong and seconded by B. Kellenberger to approve payment of the Mid-MMDHD's Expenses for May 9 through June 19, 2020, totaling \$785,314.70. Motion carried.

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2020

Motion made by B. DeLong and seconded by B. Kellenberger to approve the MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for May 2020. Motion carried.

- c. MMDHD FY 20/21 Budget Development; Schedule Special Finance Committee Meeting

B. DeLong indicated that a Special Finance Committee Meeting was scheduled for July 15, 2020, 8:30 a.m. at the Gratiot Branch Office to develop the MMDHD FY 20/21 Budget.

Motion made by B. DeLong and seconded by B. Kellenberger to schedule a Special Finance Committee Meeting for July 15, 2020, 8:30 a.m. at the Gratiot Branch Office to develop the MMDHD FY 20/21 Budget. Motion carried.

- d. Update on Food Service Licenses

M. Cheatham explained that the State extended the due date for food service licenses to 60 days past the Executive Order or 60 days past the end of the State Emergency and Disaster declaration; therefore, he requested the Board approve waiving MMDHD food service late fees for the same time period.

Motion made by B. DeLong and seconded by A. Petersen to waive MMDHD food service late fees 60 days past the Executive Order or 60 days past the end of the State Emergency and Disaster declaration. Motion carried.

2. Personnel Committee – Betty Kellenberger, Chairperson

a. Health Officer’s Appraisal and Employment Agreement

M. Cheatham indicated that his Employment Agreement expires September 30, 2020. He said every year, the Board conducts an appraisal of his work by reviewing his goals for the year before deciding whether to renew his agreement. He reviewed his goals noting that several goals would not be met due to COVID-19 response. He requested direction from the Board on how to proceed with his appraisal. G. Bailey suggested M. Cheatham prepare a document like an After-Action Report outlining what goals he and the department have been pursuing during the COVID outbreak and what barriers they have encountered and how they plan to overcome them.

D. Washington mentioned that M. Cheatham has done a good job connecting the health department with other governmental agencies. G. Bailey suggested that the three Finance Committee members meet July 15th after the Special Finance Committee Meeting and the three Personnel Committee members after the July Regular Board Meeting.

b. Teamsters Local 214 Contract

M. Selby said that the Teamsters Local 214 Contract expires September 30, 2020; therefore, Administration was in the process of obtaining potential dates to negotiate. Personnel Committee members would be contacted soon to schedule meetings.

M. Selby said that the Michigan Nurses Association filed a grievance and Administration would be working with the MNA to negotiate a resolution.

3. Program Committee – Dwight Washington, Chairperson – No Report.

4. Mid-Central Coordinating Committee – Dwight Washington, Chairperson – No Report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. COVID-19 Testing

J. Morse discussed the two main types of COVID-19 tests available: Polymerase Chain Reaction (PCR) tests and antigen tests. She indicated that the U.S. Department of Health and Human Services (HHS) charged the states, territories, and tribes with the responsibility of developing testing plans. She reviewed Michigan data for testing indicating that numbers have increased dramatically. She also reviewed the priority testing stating that testing should be strategic to ensure that the right people are getting the correct test so that the best action can be taken.

Dr. Morse explained the sensitivity and specificity of tests and how a test result can be false positive. She also reviewed the Positive Predictive Value (PPV) of PCR and antibody testing.

Dr. Morse reviewed her BOH Monthly Healthy Living Recommendation for July:

1. The approach for testing for COVID-19 illness should not be focused solely on getting numbers of testing up, however, should be strategic to ensure that the right people are getting the right test so that the right action can be taken.
2. We need to have unified guidelines and messaging about testing for COVID-19.
3. Supply chain issues must be identified, and specific plans must be made to address them.

G. Bailey asked for an update regarding the number of positive tests from the Gratiot County testing recently done by the health department. M. Cheatham replied that Hailey Brewer, Emergency Preparedness Coordinator, had not received all of the results back yet from the event; however, he indicated that 216 tests were administered. Dr. Morse reported on the problems that staff were experiencing with the lab that the State was using to process the tests, such as the inability to find test results due to inaccurate data entry and tracking of information. G. Bailey asked if all of the tests administered were on Gratiot County residents. M. Cheatham stated that people came from all over, Lansing, Saginaw, and locally.

D. Washington commented that businesses are generally following the Governor's Executive Orders regarding reopening; however, the public seemed to be lost. He asked M. Cheatham what was MMDHD's strategic plan for testing? He recommended that the plan should be discussed with the Mid-Central Coordinating Committee. M. Cheatham said that he was following the State's guidance regarding testing protocols. He said that some places, such as adult foster care facilities, were not interested in testing and district first responders were stating that they did not want to be tested. M. Cheatham reported that the agency had 1,500 test kits for the Gratiot County testing event; were expecting to administer 500 tests; but only administered 216 tests. M. Cheatham showed photographs of the Gratiot County testing.

Dr. Morse reported that there was a conference call with the three district health departments (Central Michigan, District Health Dept. #10, and the MMDHD). The Board also discussed how the health department could support the reopening of schools and assist day care providers with the State guidelines.

M. Cheatham said that there was an outbreak involving patrons at a bar in East Lansing near MSU where several Clinton County residents were affected.

Motion made by B. Kellenberger and seconded by A. Petersen to approve the BOH Monthly Healthy Living Recommendation for July as proposed and accept the Medical Director's Report as presented and place it on file. Motion carried.

G. HEALTH OFFICER'S REPORT:

1. Agreements Signed, May 22 through June 17, 2020

The topic was informational.

H. OLD BUSINESS: None.

I. NEW BUSINESS:

1. Emerging Issues – None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, May 2020
2. Staffing Report

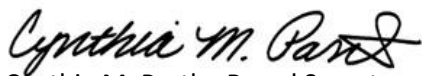
L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2020-board-of-health/>

1. 7 Cases Total Reported At Masonic Pathways, *Morning Sun*, May 20, 2020
2. An ACE Employee, *Daily News*, May 21, 2020
3. Cleanup Work Carries On At Contaminated Velsicol Site, *Morning Sun*, May 26, 2020
4. 'County Lines Don't Stop A Virus', *Gratiot County Herald*, May 27, 2020
5. Local Health Experts Weigh In On Mid-Michigan Spread, *Gratiot County Herald*, May 27, 2020
6. Health Officer Offers Advice To Businesses Looking To Reopen During Coronavirus Pandemic, *Daily News*, May 27, 2020
7. Mid-Michigan District Health Department Set To Reopen Monday, Will Resume Vaccinations, *Daily News*, May 28, 2020
8. Health Department Purchases New Fleet Of Copiers, Printers, *Daily News*, May 29, 2020
9. Mid-Michigan District Health Department Receives Clean Audit Report, *Daily News*, May 30, 2020
10. Vaccination Rates Drop, Outbreak Risk A Concern, *Morning Sun*, June 1, 2020
11. 9 Of Gratiot's 11 COVID-19 Victims From Nursing Homes, *Morning Sun*, June 2, 2020
12. Montcalm County Offices Open To Public Again, But Many Doors Remain Locked, *Daily News*, June 2, 2020
13. 2 More Virus Cases, At Least 1 Likely At Pathways, *Morning Sun*, June 3, 2020
14. Gratiot COVID-19 Deaths Surpass Isabella, Midland, *Gratiot County Herald*, June 4, 2020
15. No New Deaths Reported In Gratiot As COVID-19 Cases Slow, *Gratiot County Herald*, June 11, 2020
16. Take Precautions To Avoid Getting Bitten By Mosquitoes, *Lakeview Area News*, June 11, 2020
17. [Public Health Workers Fighting Virus Face Growing Threats](#), *Traverse City Record Eagle*, June 12, 2020

M. AGENCY NEWSLETTERS: – None

There being no further business to come before the Board, the meeting adjourned at 10:02 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary
For George Bailey, Chairperson
Mid-Michigan District Board of Health