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<b>BOARD OF HEALTH:</b>	Bruce DeLong Dwight Washington, Ph.D.	George Bailey Chuck Murphy	Betty Kellenberger Adam Petersen
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**APPROVED 8/26/20**

BOARD OF HEALTH  
 REGULAR MEETING  
 At  
 Mid-Michigan District Health Department (MMDHD)  
 Stanton, Michigan

*Meeting held electronically through Zoom at <https://us02web.zoom.us/j/9902840485> due to COVID-19.*

Wednesday, July 22, 2020 at 9 a.m.

**MINUTES**

*We take action to protect, maintain, and improve the health of our community.*

Members Present: Adam Petersen (in person); Bruce DeLong (in person); Dwight Washington (virtually); Chuck Murphy (in person); Betty Kellenberger (virtually); and George Bailey (Chairperson) (in person)

Members Absent: None

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer (in person); Melissa Selby, Director of Administrative Services, (virtually); Cynthia M. Partlo, Board Secretary (virtually); Liz Braddock, Director of Environmental Health (EH) (virtually); Sarah Doak, Director of Community Health and Education Division (CHED) (virtually); and Jennifer E. Morse, MD, MPH, FAAFP, Medical Director, (in person)

Staff Absent: None

Guests: Cory Smith, Daily News Reporter (virtually)

G. Bailey, Chairperson called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:01 a.m. on Wednesday, July 22, 2020, with some of the BOH members and staff participating in person at the Montcalm Office, Stanton, Michigan, and the public and some Board members and staff participating virtually through Zoom at <https://us02web.zoom.us/j/9902840485> due to the highly-contagious COVID-19 and to assure compliance with federal, state, and local health guidance and requirements relating to the Governor’s Executive Order 2020-154.

The Pledge of Allegiance was led by G. Bailey.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

**Motion made by B. DeLong and seconded by C. Murphy to approve the Agenda as presented. Motion carried.**

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held June 8, 2020
- b. Mid-Michigan District Board of Health (BOH) Regular Meeting held June 24, 2020
- c. Mid-Michigan District BOH Personnel Committee Meeting held July 14, 2020
- d. Mid-Michigan District BOH Special Finance Committee Meeting held July 15, 2020

2. Communications

- a. Letter dated July 2, 2020 to Marcus Cheatham from Dawn Lukomski, Manager, HIV Care and Prevention Section, Michigan Department of Health and Human Services (MDHHS) regarding \$20,000 award to provide HIV prevention services to individuals at risk of HIV infection

**Motion made by B. DeLong and seconded by C. Murphy to accept Meeting Minutes B. 1. a. through d. and Communications B. 2. a. and place on file. Motion carried.**

C. PUBLIC COMMENTS: None

D. BRANCH OFFICE EMPLOYEES: None

E. COMMITTEE REPORTS:

1. Finance Committee – Bruce DeLong, Chairperson

- a. MMDHD's Expenses for June 22 through July 17, 2020

**Motion made by B. DeLong and seconded by C. Murphy to approve payment of the Mid-MMDHD's Expenses for June 22 through July 17, 2020, totaling \$415,973.04. Motion carried.**

- b. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for June 2020

**Motion made by B. DeLong and seconded by A. Petersen to approve the MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for June 2020. Motion carried.**

- c. FY 20/21 Proposed Draft Budget and Narrative

M. Cheatham provided a brief overview of the FY 20/21 Proposed Draft Budget and Narrative.

**Motion made by B. DeLong and seconded by A. Petersen to adopt the MMDHD FY 20/21 Proposed Budget. Motion carried.**

d. FY 20/21 Proposed Agency Fees

- 1) Community Health and Education Division (CHED)
- 2) Environmental Health (EH) Division

M. Cheatham said that agency fees remain flat, although food facility inspections, water, and sewage fees would increase 1 percent. A. Petersen asked about a height and weight measurement fee for \$1. S. Doak explained that the agency was paid by EightCap Head Start for performing that service.

**Motion made by B. DeLong and seconded by A. Petersen to approve the MMDHD Agency Fees for CHED and EH as presented. Motion carried.**

2. Personnel Committee – Betty Kellenberger, Chairperson

a. Teamsters Local 214 Contract Negotiations

B. Kellenberger reported that the Personnel Committee members met with the Teamsters Local 214 representatives for negotiations meetings. M. Cheatham mentioned that there were a few issues that needed to be worked on. M. Selby added that the next meeting was scheduled for August 4, 2020 at 10 a.m. in the Gratiot Office.

a. Health Officer’s Evaluation

B. Kellenberger stated that the Personnel Committee will be meeting after the Regular Board Meeting to conduct the Health Officer’s Evaluation.

3. Program Committee – Dwight Washington, Chairperson – No Report.

4. Mid-Central Coordinating Committee – Dwight Washington, Chairperson – No Report.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. COVID-19 Update
2. MI Safe Schools Reopening

J. Morse provided an update regarding COVID-19 stating that she did not prepare a written report because she has been occupied with helping schools reopen. She reported that she has provided nine webinars to school districts regarding reopening. She said that some schools are very concerned about the process. Dr. Morse stated that adults in the schools have more risk of contracting COVID-19 than students. She said that she has been very busy researching and writing guidance for schools. G. Bailey asked what the most frequent question is. Dr. Morse replied that the question asked frequently was “What do we do when a student is sick?” She said that she has helped schools with communication to parents and how schools respond to identified cases. Dr. Morse explained the guidelines for phases in the MI Safe Schools Roadmap, stating that considerations are made for regions where the virus is very active in Michigan and how the economy is affected. Currently, there are only two regions in Michigan in Phase 4.

Dr. Morse said that schools need to develop policies and procedures approved by the School Board, submit them to the State Treasurer and Department of Education, and post those policies and procedures to their websites. G. Bailey asked if schools could each take a different approach. Dr. Morse replied that schools can take different approaches, or they can choose to not have in-person learning. Dr. Morse indicated that most schools should offer alternatives because some students have chronic health issues or live with family members with serious health issues. She also said that some students do not have access to the internet; therefore, would need to be able to stop into the school to obtain materials and drop them off.

C. Murphy asked about children wearing a mask. Dr. Morse recommended mask wearing if mingling with other students or walking in the hallway. If students consistently remain with the same group, then they can take off their masks. She said that grades 6 and up should always wear a mask. A. Petersen asked Dr. Morse if sports programs could continue safely. Dr. Morse replied that guidance was available for sports; however, competition play should be limited to games. She explained that teams have more risk of contracting and spreading COVID-19. She reported that a lot of guidance was available regarding implementing band, theater, debate, etc.

D. Washington asked if plans and policies were for school staff or the public at large and if there would be a packet of information for families detailing expectations? M. Cheatham replied that Dr. Morse was not making the plans for schools, although she provides clinical guidance on their choices. Dr. Morse indicated that she was working on a toolkit for schools like the business toolkit that was developed. She said each school needed to develop their own policies and procedures following requirements of the MI Safe Schools Roadmap. D. Washington commented that the toolkit for business was good; however, communication with the public was not adequately. He hoped that communication would be better with the public for reopening schools.

Dr. Morse reviewed her BOH Monthly Healthy Living Recommendation for August:

- Continue to support COVID-19 prevention measures within schools.

**Motion made by B. DeLong and seconded by D. Washington to approve the BOH Monthly Healthy Living Recommendation for August as proposed and accept the Medical Director's Report as presented and place it on file. Motion carried.**

G. HEALTH OFFICER'S REPORT:

1. FY 19/20 Quarterly Service Report, Third Quarter (April 1 through June 30, 2020)

M. Cheatham reviewed the charts for the FY 19/20 Quarterly Service Report for the third quarter stating that the WIC program has been operated virtually and by phone, noting that the numbers remained steady compared to previous quarters. He indicated that the Family Planning Program numbers have declined slightly over the third quarter. The Immunizations Program was not operational over the third quarter; however, the agency has now begun serving clients.

For the Food Service Inspection Program, M. Cheatham reported inspections have dropped off; however, almost every food service facility should be inspected this fiscal year. M. Cheatham reported that septic and water permits were issued; however, not at the levels of last fiscal year. G. Bailey asked if sanitarians were wearing their masks when conducting a food inspection and if we had any issues. L. Braddock provided a brief report noting that food inspections are done every six months. She said that

the focus was on completing seasonal inspections and reported that no seasonal inspections were missed for June and July; however, March inspections for schools were missed. She reported that a letter was sent to schools letting them know that it would not impact their federal funding for the school nutrition programs. She indicated that staff would get back to those inspections between now and the end of the year. L. Braddock explained that staff interviewed food service handlers by phone before going out and said staff continually communicate with food service facilities through Constant Contact. Additionally, she said every food service facility received a verbal inspection, which counts. She reported that only four food service facilities would not be renewing their licenses, which was good news. G. Bailey asked if food service establishments have been following the Executive Orders. L. Braddock replied that her staff follow up on all complaints received. If a positive COVID-19 case was reported in a food service handler, then her staff work with the Public Health Nurses and the restaurant owner to be sure that they had a COVID-19 response plan and it was being followed as well as ensuring that any affected staff are excluded from working.

2. Agreements Signed, May 22 through June 17, 2020

M. Cheatham briefly reviewed the agreements signed between May 22 through June 17, 2020 noting that the topic was informational.

3. MMDHD COVID-19 Graph

M. Cheatham explained the COVID-19 graph that outlined cases within the district from March 2020 through July 16, 2020. C. Murphy asked what portion of the 14 deaths in Gratiot County were attributed to nursing homes. S. Doak replied that the first death and the last death in Gratiot County were not associated with nursing homes; however, the others were.

**Motion made by B. DeLong and seconded by A. Petersen to accept the Health Officer's report and place it on file. Motion carried.**

H. OLD BUSINESS: None.

I. NEW BUSINESS:

1. Future PFAS Sampling, Stanton

L. Braddock reported that the agency was continuing to work with the National Guard to conduct a second round of PFAS sampling in 14 homes in the Grand Ledge area. She said they would consider conducting a Zoom public meeting in November if the results warrant. L. Braddock reported that a meeting was held with the Michigan Department of Environment, Great Lakes, and Energy remediation office out of Grand Rapids and Michigan Department of Health and Human Services toxicologist to discuss further sampling in an area north of Central Montcalm Public Schools (CMPS) in Montcalm County. She explained that the initial work was beginning of adding monitoring wells to the site that may be potentially affecting the elevated PFAS results received at CMPS, which is inside the City of Stanton. Once a plan is in place, residents would be notified as well as local commissioners, township supervisors, etc. She reported that the target date for that project was late August.

2. Emerging Issues

a. None

J. LEGISLATIVE ACTION: None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, June 2020
2. Staffing Report

M. Cheatham reported that the agency has had a lot of staff turnover. He reported that a Public Health Nurse and an EH Specialist would be recruited soon.

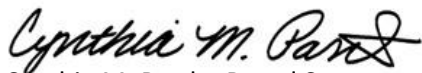
L. RELATED NEWS ARTICLES AND LINKS: <https://www.mmdhd.org/2020-board-of-health/>

1. [As Coronavirus Cases /Rise, Whitmer Halts Plans To Further Reopen Michigan](#), *Bridge*, July 1, 2020
2. Few COVID Cases, One Death Reported In MMDHD, *Gratiot County Herald*, June 17, 2020
3. MMDHD, National Guard Hold Free COVID-19 Testing Event In Alma, *Gratiot County Herald*, June 17, 2020
4. Community Garden Planted At Former Alma Middle School Site, *Gratiot County Herald*, June 24, 2020
5. Health Officer: 'Places Are Resisting' Coronavirus Testing, *Daily News*, June 26, 2020
6. Toxic Returns: Velsicol Chemical Superfund Cleanup Yielding Much More Waste Than Estimated, *Morning Sun*, June 26, 2020
7. Coronavirus Outbreaks Tied To Migrant Farm Workers In Michigan, *Daily News*, June 30, 2020
8. Riverdale Septic Talks To Resume Following COVID-19 Delay, *Gratiot County Herald*, July 1, 2020
9. Dine-In Or Carry-Out? Whichever You Prefer, Local Eateries Put COVID Safety First, *Gratiot County Herald*, July 8, 2020
10. Montcalm County Seeing More Coronavirus Cases, *Daily News*, July 8, 2020
11. COVID-19 At Rolston Hardware, Stanton, Lakeview Area News, July 9, 2020
12. 'Risk, Uncertainty, Unknowns'-Danish Festival, Lakeview Summerfest, Stanton Old Fashioned Days and Trufant Jubilee all likely Canceled, *Daily News*, July 10, 2020
13. Potentially Harmful Algal Blooms Found In Loon Lake, *Daily News*, July 11, 2020
14. 'We'll Wait And See'-Greenville Police Stop Ticketing Fresh Start After 20 Citations, *Daily News*, July 14, 2020

M. AGENCY NEWSLETTERS: – None

There being no further business to come before the Board, the meeting adjourned at 10:06 a.m.

Respectfully Submitted,



Cynthia M. Partlo, Board Secretary  
For George Bailey, Chairperson  
Mid-Michigan District Board of Health