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<b>BOARD OF HEALTH:</b>	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Timothy Gay	Adam Petersen

Mid-Michigan District Health Department (MMDHD)  
 BOARD OF HEALTH  
 FINANCE COMMITTEE MEETING  
 Gratiot Office, Ithaca, Michigan

Wednesday, September 27, 2023,

8:30 a.m.

MINUTES

*We take action to protect, maintain, and improve the health of our community.*

Members Present: George Bailey (Chair), Bruce DeLong and Adam Petersen

Members Absent: None

Other Board

Members Present: Dave Pohl

Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary

Staff Absent: None

Guests: None

G. Bailey called the Finance Committee Meeting of the Mid-Michigan District Board of Health (BOH) to order at 8:30 a.m., on Wednesday, September 27, 2023, at the Gratiot Office of the Mid-Michigan District Health Department (MMDHD), Ithaca, Michigan.

**Motion to accept the agenda as presented made by B. DeLong seconded by A. Petersen. Motion carried to accept the agenda as presented.**

A. MMDHD's Expenses for August 12, through September 22, 2023

**Motion made by B. DeLong to recommend the BOH approve and pay the MMDHD's Expenses for August 12 through September 22, 2023, totaling \$825,232.19. Motion seconded by A. Petersen. Motion carried.**

B. MMDHD's Monthly Balance Sheet, Revenue and Expenditure Report for August 2023

**Motion made by A. Petersen and seconded by B. DeLong to recommend the Balance Sheet, Revenue and Expenditure Report for August 2023 be accepted and placed on file. Motion carried.**

**C. COVID Vaccine Fees**

L. Braddock explained that we are now moving into the time we offer seasonal vaccine and we will need to carry both private and VFC vaccine. The agency will need to purchase COVID Vaccines as a result we are asking to implement a fee of market price plus 10% for the vaccine and a \$40.00 fee for the administration of the vaccine. The agency decided on the fee of \$40.00 because this is the approximat amount the insurance companies will pay for administration of vaccine.

**Motion by B. DeLong, Second by A. Petersen to recommend the full board approve vaccination fee of market price plus 10% and an administration fee of \$40.00. Motion carried.**

There being no further business to come before the Finance Committee, the meeting adjourned at 8:40 a.m.

Respectfully Submitted,



Krishna Santana, Board Secretary for  
George Bailey, Finance Committee Chair  
Mid-Michigan District Board of Health