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BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

Approved 6/26/2024

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 REGULAR MEETING
 at
Clinton Office, St. Johns, Michigan

Wednesday, May 22, 2024
9:00 a.m.

MINUTES

We take action to protect, maintain, and improve the health of our community.

- Members Present: Adam Petersen, Chairperson; George Bailey, Vice Chairperson; Steven Sopocy, David Pohl, Phil Kohn and Bruce DeLong
- Members Absent: None
- Staff Present: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Jennifer E. Morse, MD, MPH, FAAFP, Medical Director; Lonnie Smith, Director of Environmental Health (EH); Sarah Doak, Director of Community Health and Education Division (CHED); Krishna Santana, Board Secretary
- Staff Absent: None
- Guests: None

Adam Petersen, Chairperson, called the Regular Meeting of the Mid-Michigan District Board of Health (BOH) to order at 9:00 a.m. on Wednesday, May 22, 2024, at the Clinton Office of the MMDHD, St. Johns, Michigan.

The Pledge of Allegiance was led by A. Petersen.

A. AGENDA NOTES, REVIEW, AND REVISIONS:

Motion made by G. Bailey and seconded by B. DeLong to accept the agenda as presented. Motion carried.

B. CONSENT ITEMS:

1. Meeting Minutes

- a. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held April 9, 2024
- b. Mid-Michigan District BOH Regular Meeting held April 24, 2024

Motion made by B. DeLong and seconded by S. Sopocy to accept Meeting Minutes B. 1. a. and b. and place on file. Motion carried.

2. Communications –

- a. Notice of Award – Measles Response

L. Braddock told the board that MMDHD received an award of \$25,000.00 for measles response.

C. PUBLIC COMMENTS: - None

D. BRANCH OFFICE EMPLOYEES: – None

E. COMMITTEE REPORTS:

1. Finance Committee – George Bailey, Chairperson

- a. MMDHD’s Expenses for April 6 through May 17, 2024

G. Bailey went over the expenses for the board.

Motion made by G. Bailey and seconded by B. DeLong to approve payment of the MMDHD’s Expenses for April 6 through May 17, 2024, totaling \$847,344.06. Motion carried.

- b. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for April 2024

G. Bailey asked the board if there were any questions.

D. Polh asked about the first aid kits that have been purchased, L. Braddock said these are the kits that are being distributed by the Montcalm libraries with Narcan included. The funds come from an Opioid Settlement Fund for the county of Montcalm only.

Motion made by G. Bailey and seconded by D. Pohl to accept the Balance Sheet, Revenue and Expenditure Report for April 2024 and place on file. Motion carried.

2. Personnel Committee – David Pohl, Chairperson –

a. There is a tentative meeting with MNA scheduled in June.

3. Program Committee –Phil Kohn, Chairperson

L. Smith said EH has just finalized with Infiltrator yesterday concerning the on-site sewage disposal alternative design technology. Smith provided information packets for the three program committee members (P. Kohn, S. Sopocy and D. Pohl) to review. A program committee meeting was scheduled for June 26,2024 at 8:30 a.m. at the Gratiot County branch of MMDHD, conference room A, this will immediately precede the June BOH meeting. Notice of this meeting will be posted.

Motion made by B. DeLong to go into closed session seconded by S. Sopocy. Roll call vote to go into closed session to discuss the HPAI situation. Motion carried.

Board Member	Yes	No
G. Bailey	x	
B. DeLong	x	
S. Sopocy	x	
P. Kohn	x	
D. Pohl	x	
A. Petersen	X	

Motion to go back to open session made by G. Bailey seconded by D. Pohl. Motion carried.

F. MEDICAL DIRECTOR’S REPORT: Jennifer E. Morse, MD, MPH, FAAFP

1. Highly Pathogenic Avian Influenza (HPAI)

J. Morse reviewed her report for the board. She explained how the flu spreads and the symptoms to look for. She noted in the report there is a list and a map of the counties that have affected animals. There was information from the CDC in her report on the MMDHD website. Her recommendations are, not to consume raw (unpasteurized) milk, she noted the risk of human infection is low however awareness needs to be raised to monitor animals and test if they show symptoms.

P. Kohn asked if there should be any alterations to the county fairs, L. Braddock noted there was an emergency order issued by MDARD that addresses the exhibition of certain animals. At this point there will be no lactating cattle or cattle in the last two months of pregnancy exhibited or any cattle from infected premises for 60 consecutive days past the last case of HPAI in Michigan. All poultry is prohibited from being exhibited until there are no new cases of HPAI in domestic poultry in the State of Michigan for 30 consecutive days. L. Braddock also said there will be further information coming out to schools, daycares and Summer regarding farm visits and more information on fairs.

B. DeLong made a motion and D. Pohl supported accepting and placing the medical director’s report on file. Motion Carried.

G. HEALTH OFFICER’S REPORT: Mari E. (Liz) Braddock

1. Client Satisfaction Survey: A Quality Improvement Project

L. Braddock told the board we are conducting a client satisfaction survey, one of our performance management quality improvement projects, required to achieve accreditation goals. This survey is being shared in the agency email signatures, through emails directed to clients that have received service, QR codes at the front desk, and on our website. The goal is to get 5% of clients to respond. After two months we will review and identify any strategy changes needed to get more results.

2. Kids Falling Behind Immunization Data

L. Braddock went over the vaccine milestones as of March 31, 2024, she reviewed the chart in her report that presented the immunizations for each county. This report is available to review on the MMDHD website in the May board packet. She stated the immunization numbers are not bad but there is always room for improvement.

3. Agreements Signed, April 15 – May 15, 2024

L. Braddock told the board one agreement was signed this month; it is with the FDA is an information sharing agreement.

Motion made by S. Sopocy supported by D. Pohl to accept the health officer’s report and place on file. Motion carried.

H. OLD BUSINESS:

1. Statewide Septic Code

L. Smith said there has been no movement on the state septic code this month.

I. NEW BUSINESS: -

1. Emerging Issues – None

J. LEGISLATIVE ACTION: - None

K. INFORMATIONAL ITEMS:

1. Mid-Michigan District BOH Action Items, March 2024
2. MMDHD Staffing Report

RELATED NEWS ARTICLES AND LINKS:

No items this month

- L. AGENCY NEWSLETTERS: <https://myemail.constantcontact.com/May-2024-Newsletter.html>

There being no further business to come before the Board, G. Bailey made a motion to adjourn seconded by S. Sopocy, the meeting adjourned at 9:54 a.m.

Respectfully Submitted,

Krishna Santana

Krishna Santana, Board Secretary
For Adam Petersen, Chairperson
Mid-Michigan District Board of Health