



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
 (989) 875-3681

MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong David Pohl	George Bailey Steven Sopocy	Phil Kohn Adam Petersen
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MID-MICHIGAN DISTRICT HEALTH DEPARTMENT (MMDHD)
 BOARD OF HEALTH
 FINANCE COMMITTEE MEETING
Gratiot Office, Ithaca, Michigan
Conference Rooms A & B

Wednesday, June 26, 2024
8:30 a.m.

AGENDA

We take action to protect, maintain, and improve the health of our community.

COMMITTEE MEMBERS: George Bailey (Chairperson), Bruce DeLong and Adam Petersen

ABSENT: None

STAFF: Mari E. (Liz) Braddock, Health Officer; Melissa Selby, Director of Administrative Services; Sarah Doak, Director of Community Health and Education Division (CHED); Lonnie Smith, Director of Environmental Health Services (EH), Krishna Santana, Board Secretary

STAFF ABSENT: None

- A. MMDHD’s Expenses for May 18 through June 17, 2024 – **Included.**
- B. MMDHD’s Monthly Balance Sheet, Revenue and Expenditure Report for May 2024 – **Included.**
- C. Private Stock Vaccines: DTaP and PedvaxHIB – **Included.**



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	David Pohl	Steven Sopocy	Adam Petersen

Board of Health Finance Committee Synopsis of Actions Needed
 June 26,2024 Finance Meeting

Item A.	EXPENSES FOR MAY 18 THROUGH JUNE 17, 2024
Motion to recommend payment of the Mid-Michigan District Health Department’s Expenses for May 18, through June 17, 2024, totaling \$594,788.86.	
Item B.	BALANCE SHEET, REVENUE AND EXPENDITURE REPORT FOR MAY 2024
Motion to recommend to approve and place the Balance Sheet, Revenue and Expenditure Report for May 2024 on file.	
Item C.	PRIVATE STOCK VACCINES: DTaP AND PedvaxHIB
Motion to recommend approving adding vaccines, DTaP and PedvaxHIB, and fees to the current schedule at market price plus 10%.	

**MONTHLY EXPENSES FOR
May 18, 2024 - June 17, 2024**

<i>EV 2033</i>	<i>5/31/2024</i>	<i>\$</i>	<i>258,717.49</i>
<i>EV 2034</i>	<i>6/14/2024</i>	<i>\$</i>	<i>318,014.48</i>
<i>EV 2035</i>	<i>6/17/2024</i>	<i>\$</i>	<i>18,056.89</i>
<hr/>			
TOTAL		\$	594,788.86



Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2033

5/31/2024

Payables

109001 - 109020	VOIDED Acumatica Checks	\$ -
109021 - 109040	Acumatica Checks & ACH	\$ 62,032.78

Payroll

Ameriprise NBS		\$ 125.00
MERS 457		\$ 1,967.00
Nationwide		\$ 1,680.00
MERS Defined Benefit - Employee		\$ 4,798.80
EFT Payroll Tax		
FICA/MC/FIT		\$ 40,007.25
STATE OF MICHIGAN		\$ 6,159.16
MERS Defined Benefit - Employer	Apr-24	\$ -
Direct Deposit Payroll		\$ 128,721.76
Direct Deposit HSA		\$ 13,225.74
State of Michigan Unemployment		\$ -

Fees

Huntington e-Banking fee	Apr-24	\$ -
Huntington Bank Interest	Apr-24	\$ -

TOTAL **\$ 258,717.49**

AP Payment Register

Company/Branch MMDHD

Date From: 5/31/2024

Date To: 5/31/2024

Date: 5/29/2024 8:41 AM

User: JULIA SERAFIN

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002536	109021	Closed	5/31/2024	AEDP01	AED PROFESSIONALS	0.00	1,137.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004040		103832	AED REPLACEME	1,137.00	USD	0.00	1,137.00
							Document Total:	1,137.00
							Payment Method Total:	1,137.00
							Cash Account Total:	1,137.00

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002537	109022	Closed	5/31/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	1,823.84

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004042		RC23269	YEARLY SUBSCR	1,823.84	USD	0.00	1,823.84
							Document Total:	1,823.84
							Payment Method Total:	1,823.84
							Cash Account Total:	1,823.84

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002538	109023	Closed	5/31/2024	CONT01	CONTROL SOLUTIONS, INC.	0.00	4,878.45

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004050		CS277750	DATALOGGER PF	4,878.45	USD	0.00	4,878.45
							Document Total:	4,878.45
							Payment Method Total:	4,878.45
							Cash Account Total:	4,878.45

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002539	109024	Closed	5/31/2024	FOUR01	4IMPRINT, INC	0.00	159.07

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004020		12492264	MAGNETS WITH C	159.07	USD	0.00	159.07
							Document Total:	159.07
							Payment Method Total:	159.07
							Cash Account Total:	159.07

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002540	109025	Closed	5/31/2024	GLAXO1	GLAXO SMITH KLINE	0.00	2,344.21

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004024		8254306709		2,344.21	USD	0.00	2,344.21
							Document Total:	2,344.21
							Payment Method Total:	2,344.21
							Cash Account Total:	2,344.21

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002541	109026	Closed	5/31/2024	GRAT07	GRATIOT ISABELLA RESD	0.00	19,554.09

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004046		12150		19,554.09	USD	0.00	19,554.09
							Document Total:	19,554.09
							Payment Method Total:	19,554.09
							Cash Account Total:	19,554.09

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002542	109027	Closed	5/31/2024	INSP01	INSPIRATION STUDIO DESIGNS	0.00	36.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004018		27024		36.00	USD	0.00	36.00
							Document Total:	36.00
							Payment Method Total:	36.00
							Cash Account Total:	36.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002543	109028	Closed	5/31/2024	JETS01	JETS SPEED PRINTING	0.00	56.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004037		46870		56.00	USD	0.00	56.00
							Document Total:	56.00
							Payment Method Total:	56.00
							Cash Account Total:	56.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002544	109029	Closed	5/31/2024	MCKE01	MCKESSON MEDICAL	0.00	1,382.25

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004019		22074176	SERUM SEPERAT	991.44	USD	0.00	991.44
Bill	004043		22143336	SYRINGE, DISTILI	247.10	USD	0.00	247.10
Bill	004044		22125749	SHARPS CONTAIN	143.71	USD	0.00	143.71
Document Total:								1,382.25
Payment Method Total:								1,382.25
Cash Account Total:								1,382.25

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002545	109030	Closed	5/31/2024	MERC01	MERCK SHARP & DOHME LLC	0.00	4,496.03

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004022		7017575200	MMR VACCINE	924.89	USD	0.00	924.89
Bill	004023		7017576003	HEP A ,GARDASIL	3,571.14	USD	0.00	3,571.14
Document Total:								4,496.03
Payment Method Total:								4,496.03
Cash Account Total:								4,496.03

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002546	109031	Closed	5/31/2024	SANO01	SANOFI PASTEUR INC	0.00	3,183.58

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004021		922492568	VACCINE HEPLIS,	3,183.58	USD	0.00	3,183.58
Document Total:								3,183.58
Payment Method Total:								3,183.58
Cash Account Total:								3,183.58

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002547	109032	Closed	5/31/2024	STAP01	STAPLES	0.00	215.44

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004027		6002203932	BANKER BOXES/M	215.44	USD	0.00	215.44
Document Total:								215.44
Payment Method Total:								215.44
Cash Account Total:								215.44

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002548	109033	Closed	5/31/2024	TOTA01	TOTAL ACCESS GROUP INC	0.00	792.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004031		TW1004001	CONDOMS FP	792.00	USD	0.00	792.00
Document Total:								792.00
Payment Method Total:								792.00
Cash Account Total:								792.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002549	109034	Closed	5/31/2024	UNOD01	UNODEUCE	0.00	150.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004035		INV-2599	Actor Fees for Opik	150.00	USD	0.00	150.00
Document Total:								150.00
Payment Method Total:								150.00
Cash Account Total:								150.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002550	109035	Closed	5/31/2024	MUTU01	MUTUAL OF OMAHA	0.00	11,992.31

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004048		001693685850	MAY 2024 ER LIFE	6,338.89	USD	0.00	6,338.89
Bill	004049		001707551990	JUN 2024 ER LIFE	5,653.42	USD	0.00	5,653.42
Document Total:								11,992.31
Payment Method Total:								11,992.31
Cash Account Total:								11,992.31

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002551	109036	Closed	5/31/2024	GRAT08	GRATIOT COUNTY EQUALIZATION	0.00	750.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004038		2024	GIS Membership D	750.00	USD	0.00	750.00
Document Total:								750.00
Payment Method Total:								750.00
Cash Account Total:								750.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002552	109037	Closed	5/31/2024	MICH22	MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES	0.00	270.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004036		Permit #20211621	Mobile Dental Faci	270.00	USD	0.00	270.00
							Document Total:	270.00
							Payment Method Total:	270.00
							Cash Account Total:	270.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002553	109038	Closed	5/31/2024	AMAZON01	AMAZON CAPITAL SERVICES	0.00	4,011.18

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004025		1CDL-3RML-FYCX	MEDICATION/CAN	931.34	USD	0.00	931.34
Bill	004026		17N7-GFR6-G3V6	FIRST AID KITS C	853.50	USD	0.00	853.50
Bill	004028		1RW7-YRP4-J4XC	WIRING TONE GE	39.97	USD	0.00	39.97
Bill	004029		161Y-T77J-C-JFQ	FIRST AID KITS C	1,718.38	USD	0.00	1,718.38
Bill	004030		11TY-7PHK-4J76	FOLDING CART	59.99	USD	0.00	59.99
Bill	004039		1MPK-NQCN-7QCW	MEDICATION/CAN	297.51	USD	0.00	297.51
Bill	004045		1H7X-MH64-PGKM	JULIA OFFICE CH	110.49	USD	0.00	110.49
							Document Total:	4,011.18
							Payment Method Total:	4,011.18
							Cash Account Total:	4,011.18

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002554	109039	Closed	5/31/2024	TKS01	TKS SECURITY	0.00	308.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004034		26419	MBO Main Entry D	308.00	USD	0.00	308.00
							Document Total:	308.00
							Payment Method Total:	308.00
							Cash Account Total:	308.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002555	109040	Closed	5/31/2024	WAD01	DAWN WADLE	0.00	4,493.33

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004033			Health Ins - Retirement Payout	4,493.33	USD	0.00	4,493.33
							Document Total:	4,493.33
							Payment Method Total:	4,493.33
							Cash Account Total:	4,493.33

Doc. Type	Count	Amount Paid (USD)
Check	20	62,032.78
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	20	62,032.78



Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher # 2034

6/14/2024

Payables

109041 - 10962 Acumatica Checks & ACH \$ 89,881.20

Payroll

Ameriprise NBS		\$	100.00
MERS 457		\$	1,932.00
Nationwide		\$	1,680.00
MERS Defined Benefit - Employee		\$	-
EFT Payroll Tax			
FICA/MC/FIT		\$	19,431.80
STATE OF MICHIGAN		\$	5,877.59
MERS Defined Benefit - Employer	May-24	\$	71,068.11
Direct Deposit Payroll		\$	120,496.14
Direct Deposit HSA		\$	7,547.64
State of Michigan Unemployment		\$	-

Fees

Huntington e-Banking fee
Huntington Bank Interest

TOTAL

\$ 318,014.48

AP Payment Register

Company/Branch MMDHD

Date From: 6/14/2024

Date To: 6/14/2024

Date: 6/19/2024 9:46 AM

User: JULIA SERAFIN

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002557	109041	Closed	6/14/2024	ACUI01	ACUITY	0.00	125.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004065		X84996-9	05.29.24 AUDIT 23	125.00	USD	0.00	125.00
							Document Total:	125.00
							Payment Method Total:	125.00
							Cash Account Total:	125.00

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002558	109042	Closed	6/14/2024	ARRO01	ARROW SWIFT	0.00	463.93

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004051		102865	WRAP I T UP BAG	463.93	USD	0.00	463.93
							Document Total:	463.93
							Payment Method Total:	463.93
							Cash Account Total:	463.93

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002559	109043	Closed	6/14/2024	CDWG01	CDW GOVERNMENT, INC.	0.00	5,251.87

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004058		RP55711	SUPERMICRO	4,294.97	USD	0.00	4,294.97
Bill	004074		ZR00491559	MAY 2024 WEBEX	250.00	USD	0.00	250.00
Bill	004075		ZR00497260	APR 2024 CISCO	706.90	USD	0.00	706.90
							Document Total:	5,251.87
							Payment Method Total:	5,251.87
							Cash Account Total:	5,251.87

Account	Currency	Description
CASH AP	USD	CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002560	109044	Closed	6/14/2024	CONT01	CONTROL SOLUTIONS, INC.	0.00	91.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004057		CS278185	# 8732 DATALOG	91.00	USD	0.00	91.00
							Document Total:	91.00
							Payment Method Total:	91.00
							Cash Account Total:	91.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002561	109045	Closed	6/14/2024	HOSP03	HOSPITAL NETWORK HEALTHCARE SERVICES	0.00	379.82

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004073		93504		379.82	USD	0.00	379.82
							Document Total:	379.82
							Payment Method Total:	379.82
							Cash Account Total:	379.82

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002562	109046	Closed	6/14/2024	INSP01	INSPIRATION STUDIO DESIGNS	0.00	610.66

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004054		27032		199.66	USD	0.00	199.66
Bill	004055		27031		186.00	USD	0.00	186.00
Bill	004063		27030		225.00	USD	0.00	225.00
							Document Total:	610.66
							Payment Method Total:	610.66
							Cash Account Total:	610.66

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002563	109047	Closed	6/14/2024	MAGE01	MAGELLAN DIAGNOSTICS	0.00	1,695.12

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004062		69947		1,695.12	USD	0.00	1,695.12
							Document Total:	1,695.12
							Payment Method Total:	1,695.12
							Cash Account Total:	1,695.12

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002564	109048	Closed	6/14/2024	MCKE01	MCKESSON MEDICAL	0.00	129.83

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004056		22166528		129.83	USD	0.00	129.83
							Document Total:	129.83
							Payment Method Total:	129.83
							Cash Account Total:	129.83

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002565	109049	Closed	6/14/2024	MEDI01	MEDIBADGE	0.00	306.60

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004053		917150	STICKERS CHED	306.60	USD	0.00	306.60
Document Total:								306.60
Payment Method Total:								306.60
Cash Account Total:								306.60

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002566	109050	Closed	6/14/2024	MERC01	MERCK SHARP & DOHME LLC	0.00	4,960.25

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004059		7017623609	VACCINES MERC	3,217.07	USD	0.00	3,217.07
Bill	004060		7017624167	VACCINES MERC	1,743.18	USD	0.00	1,743.18
Document Total:								4,960.25
Payment Method Total:								4,960.25
Cash Account Total:								4,960.25

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002567	109051	Closed	6/14/2024	MICH06	MDARD-MICHIGAN DEPARTMENT OF AGRICULTURE	0.00	4,913.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004072		791-11213839	FOOD LICENSES	4,913.00	USD	0.00	4,913.00
Document Total:								4,913.00
Payment Method Total:								4,913.00
Cash Account Total:								4,913.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002568	109052	Closed	6/14/2024	MICH11	MICHIGAN NURSES ASSOCIATION	0.00	592.29

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004077		JUN 2024 MNA DUES	JUNE 2024 MNA L	592.29	USD	0.00	592.29
Document Total:								592.29
Payment Method Total:								592.29
Cash Account Total:								592.29

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002569	109053	Closed	6/14/2024	MISD01	MISDU - FRIEND OF COURT	0.00	392.19

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid		
Bill	004078		06.14.24	PAYROLL DEDUCTION	06.14.24	CHILD SI	392.19	USD	0.00	392.19
							Document Total:	392.19		
							Payment Method Total:	392.19		
							Cash Account Total:	392.19		

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002570	109054	Closed	6/14/2024	PATA01	PATAGONIA HEALTH INC	0.00	53,303.28

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid		
Bill	004076		11362		06.28.24-06.27.25		53,303.28	USD	0.00	53,303.28
							Document Total:	53,303.28		
							Payment Method Total:	53,303.28		
							Cash Account Total:	53,303.28		

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002571	109055	Closed	6/14/2024	QUIC01	QUICKTROPHY	0.00	20.26

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid		
Bill	004061		128332			NAMEPLATE JULI	20.26	USD	0.00	20.26
							Document Total:	20.26		
							Payment Method Total:	20.26		
							Cash Account Total:	20.26		

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002572	109056	Closed	6/14/2024	TEAM02	TEAMSTERS LOCAL 214	0.00	1,971.52

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid		
Bill	004079			JUN 2024 DUES	JUN 2024	TEAMS	1,971.52	USD	0.00	1,971.52
							Document Total:	1,971.52		
							Payment Method Total:	1,971.52		
							Cash Account Total:	1,971.52		

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002573	109057	Closed	6/14/2024	VERI01	VERIZON	0.00	4,607.87

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004069		9964980303		4,607.87	USD	0.00	4,607.87
							Document Total:	4,607.87
							Payment Method Total:	4,607.87
							Cash Account Total:	4,607.87

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002574	109058	Closed	6/14/2024	RHCC02	RHC CONSULTING (CORP)	0.00	2,126.64

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004064		437		2,126.64	USD	0.00	2,126.64
							Document Total:	2,126.64
							Payment Method Total:	2,126.64
							Cash Account Total:	2,126.64

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002575	109059	Closed	6/14/2024	PREIN01	PREIN&NEWHOF	0.00	2,398.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004071		115300		2,398.00	USD	0.00	2,398.00
							Document Total:	2,398.00
							Payment Method Total:	2,398.00
							Cash Account Total:	2,398.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002576	109060	Closed	6/14/2024	AMD01	A.M.D.A DISTRIBUTORS BACKPACKS USA	0.00	5,151.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004052		8030729		5,151.00	USD	0.00	5,151.00
							Document Total:	5,151.00
							Payment Method Total:	5,151.00
							Cash Account Total:	5,151.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002577	109061	Closed	6/14/2024	ALMA03	ALMA ELK LODGE #1400	0.00	40.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004066			Memorial Contribution	40.00	USD	0.00	40.00
							Document Total:	40.00
							Payment Method Total:	40.00
							Cash Account Total:	40.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002578	109062	Closed	6/14/2024	JOHN01	Tara Johns	0.00	200.00

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004067			Tara Johns	200.00	USD	0.00	200.00
							Document Total:	200.00
							Payment Method Total:	200.00
							Cash Account Total:	200.00

CASH AP USD CASH ACCOUNT FOR AP

Doc. Type	Ref. Number	Payment Ref.	Status	Date	Vendor	Vendor Name	Doc. Balance	Orig. Doc. Amount
Payment	002556	EFT0000033	Closed	6/14/2024	KOHN01	KOHN PHILLIP	0.00	151.07

Doc. Type	Ref. Number	Branch	Vendor Ref.	Description	Original Amount	Currency	Discount Taken	Amount Paid
Bill	004070			PER DIEM & MLG	151.07	USD	0.00	151.07
							Document Total:	151.07
							Payment Method Total:	151.07
							Cash Account Total:	151.07

Doc. Type	Count	Amount Paid (USD)
Check	23	89,881.20
Prepayment	0	0.00
Refund	0	0.00
Void Check	0	0.00
Company Total:	23	89,881.20



Mid-Michigan District HEALTH DEPARTMENT

CLINTON • GRATIOT • MONTCALM

Expense Voucher #	2035		6/17/2024
<u>Payables</u>			
	Acumatica Checks & ACH		\$ -
<u>Payroll</u>			
	06.14.24 EFT Additional Payroll Taxes		\$ 17,818.82
<u>Fees</u>			
	Huntington e-Banking fee	May-24	\$ 260.22
	Huntington Bank Interest	May-24	\$ (22.15)
TOTAL			<u>\$ 18,056.89</u>

Balance Sheet

As of May 31, 2024

Assets

Cash & Cash Equivalents	2,916,123.48
Account Receivable	232,139.26
Other Receivables	261,195.81
Prepaid Expenses	16,084.84
VFC Inventory	54,986.42

Total Assets	3,480,529.81
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Liabilities

Employee Deductions	245,837.07
Accounts Payable	85,149.85
Due to Others	270,052.69
Taxes Payable	131,715.55
VFC Inventory	54,986.42
Trust Funds	17,987.17
Deferred Revenues	0.00
Other Long-term Liabs	175,033.00
38901-FUND BALANCE RESTRICTED DENTAL	95,208.84
39001-FUND BALANCE	206,856.39
39004-FUND BALANCE - TECHNICAL/EQUIP	489,494.46
39005-FUND BALANCE-FACILITY DEV.	137,523.00
39007-FUND BALANCE-SELF INS BONDS	13,949.72
39008-FUND BALANCE-FUTURE RETIREMENT	277,269.58
39009-FUND BALANCE-COMPENSATED LEAVE	511,844.51
39010-FUND BALANCE-UNEMPLOYMENT	55,000.00
39012-FUND BALANCE - TRAINING	35,000.00
39013-FUND BALANCE - BRFS	11,522.00
39014-FUND BALANCE-HEALTH INSURANCE	125,451.00
39015-FUND BALANCE-POTENTIAL CLAIMS	75,457.00
39017-FUND BALANCE CHW	150,000.00
39018-FUND BALANCE OPEB	77,778.00
Net Income / (Loss)	237,413.56

Total Liabilities	3,480,529.81
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Difference	0.00
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Mid-Michigan District Health Department
REVENUE-EXPENSE
As of May 31, 2024

MELISSA SELBY
 1 of 2

ALL PROGRAMS

67%

	BUDGET (AMENDMENT #4)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
REVENUE					
ELPHS	1,783,702.00	170,674.00	1,101,003.00	682,699.00	62%
MDHHS GRANTS	3,175,076.00	346,319.00	2,595,214.00	579,862.00	82%
MDHHS FEE FOR SERVICE	50,000.00	0.00	20,477.74	29,522.26	41%
EGL E GRANTS	252,000.00	0.00	173,976.77	78,023.23	69%
OTHER GRANTS	822,382.00	0.00	267,056.52	555,325.48	32%
VFC SUPPLIES	300,000.00	0.00	101,192.99	198,807.01	34%
MEDICAID FULL COST	125,000.00	0.00	111,408.12	13,591.88	89%
MEDICAID OUTREACH	125,000.00	0.00	6,878.91	118,121.09	6%
MISC INCOME	190,000.00	41.32	134,603.05	55,396.95	71%
ADMINISTRATION	200.00	0.00	0.00	200.00	0%
EH ADMIN	1,000.00	69.65	813.09	186.91	81%
EH MISC	40,000.00	1,059.00	42,750.00	-2,750.00	107%
SEWAGE PROGRAM	225,000.00	19,695.00	116,123.00	108,877.00	52%
WATER PROGRAM	165,000.00	19,909.00	88,549.42	76,450.58	54%
FOOD PROGRAM	300,000.00	10,828.00	304,350.00	-4,350.00	101%
BODY ART	6,000.00	0.00	5,625.00	375.00	94%
COMMUNICABLE DISEASE	1,000.00	0.00	342.00	658.00	34%
IMMUNIZATIONS	200,000.00	9,997.45	167,791.88	32,208.12	84%
STD/STI	2,000.00	-215.39	937.81	1,062.19	47%
HIV	100.00	0.00	0.00	100.00	0%
BLOOD LEAD	15,000.00	409.44	9,310.89	5,689.11	62%
BCCCP	500.00	160.24	160.24	339.76	32%
FAMILY PLANNING	70,000.00	-43.00	-72.85	70,072.85	0%
VISION	16,000.00	4,203.08	37,059.59	-21,059.59	232%
HEARING	18,000.00	616.35	11,766.97	6,233.03	65%
BREASTFEEDING PROGRAM	1,500.00	635.91	13,605.56	-12,105.56	907%
CLINICAL VARNISH	6,000.00	0.00	960.94	5,039.06	16%
ORAL HEALTH K-ASSESSMENT	4,000.00	-25.00	4,382.56	-382.56	110%
ORAL HEALTH	9,000.00	1,039.90	11,287.68	-2,287.68	125%
CHED ADMINISTRATION	1,000.00	0.00	4,800.00	-3,800.00	480%
SPACE	375,000.00	0.00	214,299.83	160,700.17	57%
APPROPRIATIONS	1,135,478.00	1,308.00	666,368.89	469,109.11	59%
				0	

TOTAL REVENUE **9,414,938.00** **586,681.95** **6,213,023.60** **3,201,914.40** **66%**

Mid-Michigan District Health Department

MELISSA SELBY

REVENUE-EXPENSE

2 of 2

As of May 31, 2024

67%

ALL PROGRAMS

	BUDGET (AMENDMENT)	CURRENT MONTH	YEAR TO DATE	BUDGET BALANCE	% YTD
EXPENSE					
SALARIES	4,305,821.00	394,892.29	2,845,374.75	1,460,446.25	66%
FICA	320,000.00	28,360.05	207,054.56	112,945.44	65%
HEALTH INSURANCE	841,317.00	113,523.75	606,559.36	234,757.64	72%
DENTAL INSURANCE	50,000.00	6,266.61	35,235.44	14,764.56	70%
RETIREMENT	715,000.00	94,588.91	436,447.50	278,552.50	61%
OTHER BENEFITS	30,000.00	0.00	18,270.48	11,729.52	61%
OFFICE SUPPLIES	120,600.00	22,037.41	110,399.19	10,200.81	92%
COMPUTER SUPPLIES	45,000.00	3,687.65	39,517.71	5,482.29	88%
MEDICAL SUPPLIES	72,000.00	3,434.40	51,582.20	20,417.80	72%
BIOLOGICS	265,000.00	10,046.60	217,078.71	47,921.29	82%
VFC	300,000.00	0.00	101,192.98	198,807.02	34%
OTHER SUPPLIES	1,000.00	0.00	850.00	150.00	85%
CAPITAL EXPENSE	10,000.00	0.00	26,013.80	-16,013.80	260%
SOFTWARE PURCHASES	1,000.00	0.00	0.00	1,000.00	0%
CONTRACTUAL	1,282,200.00	59,781.42	623,383.84	658,816.16	49%
LABS	2,000.00	23.00	751.48	1,248.52	38%
COMMUNICATIONS	100,000.00	-117.92	57,735.83	42,264.17	58%
TRAVEL/TRAINING	165,000.00	18,943.33	117,446.08	47,553.92	71%
MEMBERSHIPS	35,000.00	2,125.96	23,590.14	11,409.86	67%
ADVERTISING	50,000.00	48.22	3,087.81	46,912.19	6%
LIABILITY INSURANCE	67,000.00	125.00	39,429.41	27,570.59	59%
LEASE & MAINTENANCE	205,000.00	86,191.89	167,733.21	37,266.79	82%
RENT	37,000.00	2,466.67	24,783.00	12,217.00	67%
SPACE	375,000.00	0.00	214,299.83	160,700.17	57%
MISC EXPENSE	20,000.00	1,361.60	7,792.73	12,207.27	39%
TOTAL EXPENSE	9,414,938.00	847,786.84	5,975,610.04	3,439,327.96	63%
Net Income (Loss)	0.00	-261,104.89	237,413.56		



CLINTON OFFICE
 1307 E. Townsend Rd.
 Saint Johns, MI 48879-9036
 (989) 224-2195

GRATIOT OFFICE
 151 Commerce Dr.
 Ithaca, MI 48847-1627
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MONTCALM OFFICE
 615 N. State St.
 Stanton, MI 48888-9702
 (989) 831-5237

BOARD OF HEALTH:	Bruce DeLong	George Bailey	Phil Kohn
	David Pohl	Steven Sopocy	Adam Petersen

June 26, 2024

ADMINISTRATOR: Sarah Doak, CHED Director
 SUBJECT: Private Stock Vaccines: DTaP and PedvaxHIB

Information Only **Action Needed**

I. Authority For This Action:

- Local Policy
- Law or Rule Public Health Code, Act 368 of 1978, MCL 333.2417

II. Summary:

MMDHD carry a limited amount of private pay vaccines since it has always been in low demand. In the recent months, we've had an increase in the demand for both DTaP and HIB vaccines from families with private insurance coverage. We have also been planning for immunization clinics in the community and adding these two vaccines into inventory would allow us to offer the vaccine to children entering Kindergarten regardless of insurance status.

III. Strategic Objective, Health Issue, or other Need Addressed:

To align with our current immunization workplans, staff will be in the community offering vaccines to those who cannot attend our clinics for various reasons. By adding these two vaccines we can offer vaccine to children of all ages.

IV. Fiscal Impact and Cost:

The vaccine fees are generally covered by insurance plans. For individuals without insurance coverage we utilize the Vaccines For Children (VFC) Program that has a zero charge. Our current private vaccine stock is purchased at market prices and an additional 10% is added to calculate our final fee.

V. Alternatives Considered:

NA

VI. Recommendation:

We recommend adding these vaccines and fees to the current schedule:

- 90700 DTaP (GSK) Market Price + 10%
- 90647 PedvaxHIB (Merck) Market Price + 10%

VII. Monitoring and Reporting Timeline:

Financial reports specific to these vaccines can be presented at future BOH meetings as requested.